

Guildford Joint Committee Supplementary Agenda

7.00 pm

Wednesday, 3 July 2019

The Council Chamber, Millmead House, Millmead,
Guildford, Surrey GU2 4BE



Items

- **Petition – Boxgrove Lane**
- **Public Written Questions**
- **Nominations for Working Groups**
- **Terms of Reference (Infrastructure Delivery & Transportation)**

Attending the Joint Committee meeting

Your Partnership and Committee Officer is here to help.

Email: gregory.yeoman@surreycc.gov.uk

Tel: 01483 517530 (text or phone)

Website: <https://www.surreycc.gov.uk/people-and-community/your-local-area/guildford>



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5 PETITIONS AND PETITION RESPONSES

(Pages 5 - 6)

To receive any petitions in accordance with Standing Order 14.1. Notice should be given in writing or by email to the Partnership Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

The response to a petition presented at the March 2019 meeting is provided. Four new petitions have been received and officer responses are provided.

Petition 1 – Safety outside St Lawrence primary School, Effingham. Lead petitioner Claire Jones. 216 signatures.

Petition 2 – Request for installation of a controlled crossing outside Send primary school. Lead petitioner Richard Knotek. 368 signatures.

Petition 3 – Installation of double yellow lines on Boxgrove Lane. Lead petitioner Derek Payne. 35 signatures.

Petition 4 – Reinstatement of bus service no.3 in Tongham. Lead petitioner Mrs Kerbey. 149 signatures.

Petition 5 – Declaration of a climate emergency and addressing related environmental concerns. Lead petitioner Petra Todd. 342 signatures.

7 PUBLIC WRITTEN QUESTIONS

(Pages 7 - 8)

To receive any questions from residents or businesses within the Guildford Borough area in accordance with Standing Order 14.2. Notice should be given in writing or by email to the Community Partnership and Committee Officer by midday four working days before the meeting.

14 REPRESENTATION ON TASK GROUPS AND EXTERNAL BODIES (EXECUTIVE FUNCTION - FOR DECISION)

(Pages 9 - 14)

This report seeks the approval of Joint Committee task group members and the appointment of representatives to external bodies.

**GUILDFORD BOROUGH COUNCIL AND
SURREY COUNTY COUNCIL**



**GUILDFORD
BOROUGH**

GUILDFORD JOINT COMMITTEE

ITEM 5: PETITIONS AND PETITION REPSONSES

DATE: 03 JULY 2019

**SUBJECT: INSTALLATION OF DOUBLE YELLOW LINES ON BOXGROVE
LANE**

**DIVISION/
WARD(S)**

AFFECTED: GUILDFORD SOUTH-EAST / CHRISTCHURCH

PETITION DETAILS:

We the undersigned petition Surrey County Council to Install double yellow lines at the junction of Cunningham Avenue and Boxgrove Lane, and Collingwood Crescent and Napier Gardens, and also to install bollards opposite the shops on Collingwood Crescent.

At school drop off and pick up times, parking is dangerous, inconsiderate and obstructive, with people parking across driveways, on the kerb, on the junction and on both sides of the road, so traffic flow is severely impacted. Ex-councillor Furniss is fully aware of this (we will inform the new councillors). The request is to: apply double yellow lines on the left hand side of Cunningham avenue (as you enter from Boxgrove Lane) up to the junction with Collingwood Crescent. Also on the other side to the second car park junction. Also, on the shops side of Napier Gardens between the junction and the back entrance to the shops, and on the other side from the junction to no.7 Napier Gardens. Finally, to add strong posts on the kerb opposite the shops to stop cars and lorries mounting the kerb.

Lead petitioner: Mr Derek Payne
Number of signatures submitted: 35

RESPONSE:

The petition includes 35 signatures from 28 addresses. In the majority of cases, those that would be directly affected by the suggested parking controls have signed the petition. The sections of roads where controls are being suggested encompass around 80 properties.

The introduction of physical measures, such as posts on the verge, would be an issue for Surrey County Council Highways to consider.

The issue of vehicles mounting the verge opposite the shops, which the posts are intended to address, is primarily associated with the tendency for vehicles parking directly outside the shops to park within the lay-by perpendicular to the carriageway, rather than parallel to the kerb (see a typical situation below). Whilst this maximises space, it effectively reduces the remaining carriageway width for traffic movement. The road forms part of a bus route. However, measures to encourage motorists to park parallel to the kerb are likely to reduce the availability of parking for the shopping parade. This may not be welcome by the business owners and visitors.



In respect to the consideration of formalised parking controls, restrictions are already present at the junction of Cunningham Avenue and Boxgrove Lane, and elsewhere within the area. Having done a preliminary assessment of the location, it scores 22. This figure takes into account various aspects associated with the location and the receipt of the petition. The threshold score for progression as part of the present parking review is 24. There are seven other locations on the list of outstanding issues with scores of 22 and 23.

A future parking review will allow the Committee to reassess the situation and prioritise the matter accordingly, alongside the many other requests for controls that are received.

RECOMMENDATION

The Joint Committee is asked to note the officer's response.

Contact Officer: Andy Harkin, Parking Manager (GBC)
Tel: 01483 444535

GUILDFORD BOROUGH COUNCIL and
SURREY COUNTY COUNCIL



GUILDFORD
BOROUGH

JOINT COMMITTEE (GUILDFORD)

DATE: 3 July 2019

LEAD OFFICER: FRANK APICELLA, AREA HIGHWAY MANAGER, SCC
JEFF WILSON, TRANSPORT PLANNER, SCC
ZAC ELLWOOD, MAJOR PROJECTS PORTFOLIO MANAGER,
GBC

SUBJECT: PUBLIC WRITTEN QUESTIONS

DIVISION: GUILDFORD SOUTH-EAST, GUILDFORD SOUTH-WEST

Three questions were received from the Guildford Society.

Question 1. Once Farnham Road Railway Bridge has been strengthened by Network Rail early in 2020, will it be restored to its original 3-lane operation? Are any modifications being considered to improve the operation of the mini-roundabout, with particular regard to the safety of the pedestrian crossings and cycling facilities?

Officer response

As part of the bridge strengthening works by Network Rail it is not proposed to alter the current carriageway layout or traffic management. However, the strengthening works will permit possible changes in the future to the layout to fit in with other initiatives.

Question 2. What proposals do GBC and SCC have for improving permeability west-east for cyclists without reliance upon the Farnham Road Bridge?

Officer response

As part of the Guildford Town Centre Transport Package (TCTP) Surrey County Council has committed to undertaking a series of improvements to improve the east-west A25 corridor for cyclists by providing a continuous off-road cycle facility over 2.5km between Denis Roundabout and Boxgrove Roundabout. Improvements have already been completed along A25 Midleton Road, A25 Parkway and the Stoke Crossroads junction since 2017. Construction is currently underway on A25 Woodbridge Road to complete the final gap in the off-road corridor along the south side of the A25 and is expected to finish in August 2019.

The TCTP, which is in delivery up to 2020, also includes plans for:

- **Guildford College Link+:** an east-west cycle route across the town between the new Walnut Bridge and Guildford College using a series of quiet residential roads and new controlled crossing facilities.

- **A3100 London Road:** improvements to the cycle route to the east of the town centre which aims to provide a safe off-road route between London Road rail station and Boxgrove Roundabout.

In addition to this Surrey County Council also supports Guildford Borough Council's plans for the Sustainable Movement Corridor, the western phase of which is currently underway and will improve connections for cyclists between Guildford Research Park and the rail station. Phase 2 of the proposed Sustainable Movement Corridor relates to an opportunity to replace Yorkie's Bridge with a wider bridge for bus, pedestrian and cycle use only. The Borough Council will start exploring the feasibility of delivery in the near future, but it should be noted that capital funding for this possible intervention has not yet been secured.

Question 3. Would the Transport Authority/GBC now consider re-visiting the GOTCHA study and other options for improving the operation of the Guildford Gyratory and approaches, applying more recent information and wider-ranging Origin and Destination data which we understand to be currently available?)

Officer response

Between GBC and SCC, we continue to look at potential measures to reduce congestion and improve the operation of the gyratory. This includes the Guildford Town Centre Transport package and the Unlocking Guildford package, both of which are being generously part-funded by the EM3 Local Enterprise Partnership, together with the numerous initiatives that both authorities are working on to encourage modal shift to more sustainable travel options other than the private motor vehicle.

**GUILDFORD BOROUGH COUNCIL and
SURREY COUNTY COUNCIL**



**GUILDFORD
BOROUGH**

JOINT COMMITTEE (GUILDFORD)

DATE: 3 JULY 2019

LEAD OFFICER: GREGORY YEOMAN, COMMUNITY PARTNERSHIP OFFICER

SUBJECT: REPRESENTATION ON TASK GROUPS AND EXTERNAL BODIES

DIVISION/ WARD: All

AGENDA ITEM 14 - SUPPLEMENTARY

Additional nominations for membership of the Joint Committee Working Groups to those shown in the main report for this item have been received. The full lists of nominations are as listed below. Each working group has four members each from the Borough Council and County Council.

Infrastructure Delivery and Transportation Working Group

County:

Cllr Matt Furniss
Cllr David Goodwin
Cllr Julie Iles
Cllr Keith Taylor

Borough:

Cllr Chris Blow
Cllr George Potter
Cllr Caroline Reeves
Cllr Paul Spooner

Parking and Air Quality Working Group

County:

Cllr Graham Ellwood
Cllr Matt Furniss
Cllr Keith Taylor
Cllr Fiona White

Borough:

Cllr Bob McShee
Cllr Susan Parker
Cllr Jo Randall

Recommendation

The Recommendation is as detailed in the Item 14 report published with the main agenda.

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GUILDFORD JOINT COMMITTEE – 3rd July 2019

AGENDA ITEM 14

REPRESENTATION ON WORKING GROUPS AND EXTERNAL BODIES

Annex 1 - revised

GBC/SCC JOINT COMMITTEE (GUILDFORD)

Infrastructure Delivery and Transportation Working Group Draft Terms of Reference 2018-19

General

1. The Infrastructure Delivery and Transportation Working Group is a Working Group of the Guildford Joint Committee. The Joint Committee will:
 - (i) determine the role, appointees and lifespan of the Infrastructure Delivery and Transportation Working Group
 - (ii) review the operation of the Infrastructure Delivery and Transportation Working Group over the previous year
 - (iii) confirm the remit for the Working Group and make this remit available to all Members of the Committee.
2. The Working Group has no formal decision-making powers as a body, but exists to advise and to make recommendations to Guildford Joint Committee. The areas of work that the Working Group may consider and provide advice to the Joint Committee within the remit of the Guildford Joint Committee Constitution, Section 2, B Delegated Powers will include:

Decisions in relation to Highways and Infrastructure delivery:

Executive Functions

- a. The allocation of the SCC highway capital budget and highway revenue budget which are devolved to the Joint Committee for minor highway improvements and highway maintenance within the Committee's area including the scope to use a proportion of either budget to facilitate local highways initiatives. (SCC) (Section 2, B, iii, a)
- b. To agree local speed limits on County Council roads within its area, and to approve the statutory advertisement of speed limit orders, taking into account
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the advice of the Surrey Police Road Safety and Traffic Management Team and with regard to the County Council Speed Limit Policy. (SCC) (Section 2, B, iii, c)

- c. To approve the statutory advertisement of all legal orders or appropriate notifications relating to highway schemes within the delegated powers of the Joint Committee (SCC). (Section 2, B, iii, d)
- d. Where, under delegated powers, the Parking Strategy and Implementation Team Manager or Area Highways Manager has chosen to refer the decision on whether a TRO should be made to the Joint Committee, the Committee will make that decision (SCC). (Section 2, B, iii, e)
- e. To consider applications for stopping up a highway under section 116 of the Highways Act 1980 when, following the consent of GBC and any relevant Parish Council, unresolved objections have been received during the period of statutory public advertisement, and to decide whether the application should proceed to the Magistrates' Court (SCC). (Section 2, B, iii, f)
- f. Jointly agreeing a statement of priority for the delivery of infrastructure described in the GBC Infrastructure Delivery Plan and informed by the GBC Regulation 123 list, to meet the need and mitigate the effect of development in the GBC local authority area and to discuss and propose strategies for securing any additional funding necessary for that delivery. (GBC) (Section 2, B, iv)

Advisory Functions

- g. Be informed in relation to the prioritisation of proposed and planned infrastructure schemes or developer funded highway improvements within Guildford. (SCC/GBC) (Section 2, B, Advisory Functions, iv)
 - h. Be informed of and receive appropriate reports on highway initiatives and/or improvements either wholly or partly in Guildford. (SCC) (Section 2, B, Advisory Functions, v)
3. Recommendations to the Joint Committee will be supported by a summary of the reasoning behind the Working Group's position and reflect any professional advice of the appropriate GBC and/or SCC officer(s).
 4. Officers supporting the Working Group will consult the Group on items within its remit where appropriate and will give due consideration to the Group's reasoning and recommendations prior to the officer writing their report to the Joint Committee.

Operation

5. The Working Group will:
 - meet in private
 - develop an annual work programme
 - formally record its actions

- if appropriate respond to an officer report
- if appropriate submit its own report to the Joint Committee or, alternatively, report to the Joint Committee via the Area Highways Manager's update.

Membership & Governance

6. The Working Group will contain the Chairman and Vice-Chairman of Guildford Joint Committee and 3 borough and 3 county councillors.
7. The Working Group will be chaired by the Vice-Chairman/Chairman of Guildford Joint Committee.
8. Membership of the Working Group will be agreed by the full committee at the first meeting of the new municipal year. Other changes to the membership will either follow local elections or on the advice of the full committee.
9. All members sitting on the Working Group will be required to represent the interests of the borough as a whole rather than representing the interests of individual divisions or wards.
10. Members of the Working Group should broadly represent the Committee as a whole, both politically and in terms of balance between the urban and rural areas of the borough where possible.
11. Meetings held in private will base an assumption that any Working Group documentation will be similarly confidential unless officers and members are instructed otherwise.

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